



September 20-22, 2022

Updates in Hospice and Palliative Medicine and Intensive Physician Board Review Course

September 23-24, 2022 25<sup>th</sup> Supportive & Palliative Care Clinical and Research Symposium

## September 20-22, 2022

Updates in Hospice and Palliative Medicine and

## Intensive Physician Board Review Course

#### Goal

Caring for the cancer patient in the advanced stages of disease is particularly challenging to the healthcare team. It requires attending to the many dimensions of care including medical, psychosocial, ethical, and spiritual needs. In its 18th year, the Updates in Hospice and Palliative Medicine and Intensive Physician Board Review Course will continue to offer physicians and healthcare professionals educational updates and literature review to help them successfully take the ABIM exam.

Physicians, fellows and advanced nurse practitioners will gain the knowledge and competence pertaining to symptom and pain management, issues facing patients at end-of-life, and effective communication techniques to implement into clinical practice.

#### **Educational Objectives**

After attending the conference, participants should be able to:

- Interpret spiritual, legal and medical issues facing patients at end-of-life;
- Provide optimal end-of-life care including symptom management, psychosocial support and state-of-the-art pain management;
- Demonstrate effective communication techniques with patients in the advanced stages of cancer or debilitating disease and provide quality end-of-life care; and
- Identify non-cancer conditions needing palliative care.

#### **Target Audience**

This activity is targeted to physicians and fellows as a board review course for the Hospice and Palliative Medicine Board Certification, though some Advanced Practice Nurses may find the information beneficial.

#### **Educational Methods**

Internet Live Course • Lectures/Didactic • Audience Polling • Question/Answer Sessions

#### **Evaluation**

An online course evaluation tool will provide participants with the opportunity to comment on the value of the program content to their practice decisions, performance improvement activities, or possible impact on patient health status. Participants will also have the opportunity to comment on any perceived commercial bias in the presentations as well as to identify future educational topics.

## Accreditation/Credit Designation

#### **Physicians**

The University of Texas MD Anderson Cancer Center is accredited by the Accreditation Council for Continuing Medical Education (ACCME) to provide continuing medical education for physicians.

The University of Texas MD Anderson Cancer Center designates this live activity for a maximum of 25.75 AMA PRA Category 1 Credits<sup>TM</sup>. Physicians should claim only the credit commensurate with the extent of their participation in the activity.

#### **Ethics**

The sessions marked with "\*" have been designated by The University of Texas MD Anderson Cancer Center for 11.00 *AMA PRA Category 1 Credits*<sup>TM</sup> in medical ethics and/or professional responsibility.

#### American Board of Internal Medicine (ABIM) Maintenance of Certification (MOC Part 2)



Successful completion of this CME activity, which includes participation in the evaluation component, enables the participant to earn up to 25.75 MOC points in the American Board of Internal Medicine's (ABIM) Maintenance of Certification (MOC) program. It is the CME activity provider's responsibility to submit participant completion information to ACCME for the purpose of granting ABIM MOC credit.

In order to receive MOC points, you must pass the post-test with a score of 70% or higher

## Day 1 — Tuesday, September 20, 2022 (NOTE: All time is Central Standard Time (CST)

8:00 am	Introduction and General Overview of Course: How to Take the Exam Sriram Yennu, MD	1:00 pm	Adjuvant Medications for Pain Management & Integrative Approaches to Manage Pain Larry Driver, MD	
8:15	Pain: Assessment and Principles Eduardo Bruera, MD	2:00	Opioid Rotation	
9:15	<b>Opioids for Pain Management</b> Kristy Nguyen, PharmD		Kim Tanco, MD Kristy Nguyen, PharmD	
10:00	Break	3:00	Break	
10:30	Interventions in Pain Management Larry Driver, MD	3:15	*Delirium, and Opioid Induced Neurotoxicity Eduardo Bruera, MD	
11:45 am	Lunch: Meet the Professor Case Presentation/ Discussion Larry Driver, MD	4:30	<b>Pediatric Palliative Care</b> Kevin Madden, MD	
	20, 2	5:30 pm	Adjourn	

#### Day 2 - Wednesday, September 21, 2022

8:00 am	<b>*Cachexia</b> Rony Dev, DO	1:30	<b>Grief &amp; Bereavement</b> Cindy Carmack, PhD	
8:45	<b>Dyspnea and Cough</b> David Hui, MD	2:15	*Medicare Hospice Benefit Linda Tavel, MD	
9:30	Break	3:30	Break	
9:45	<b>*Prognostication</b> David Hui, MD	3:45	Wound Care, Pressure Ulcers, Pruritis, and Xerostomia	
11:15	Palliative Care in the Last Week		Linh Nguyen, MD	
	<b>of Life</b> Eduardo Bruera, MD	4:30	<b>Fatigue</b> Sriram Yennu, MD	
12:15 pm	<b>Lunch: Meet the Professor</b> Eduardo Bruera, MD	5:00 pm	Adjourn	

### Day 3 — Thursday, September 22, 2022

7:30 am	Palliative Care in ICU Kevin Madden MD	1:30	*Disease Specific Palliative Care I: Cardiac and Renal	
8:15	*Palliative Care Emergencies Ahsan Azhar, MD	0.45	Linh Nguyen, MD	
		2:15	*Challenging Conversations in	
9:15	*Geriatric Palliative Care Marvin Delgado-Guay, MD		<b>Palliative Care</b> Daniel Epner, MD	
10:15	Break	3:00	Management of Anxiety and Depression at the End-of-Life	
10:30	*Spiritual Care		Marvin Delgado-Guay, MD	
	Marvin Delgado-Guay, MD	3:45	Break	
11:30	<b>*Ethical and Legal Decision Making</b> Donna Zhukovsky, MD	4:00	Nausea, Constipation, and Bowel Obstruction	
12:30 pm	<b>Lunch: Meet the Professor</b> Jessica Moore, DHCE Donna Zhukovsky, MD		Kaoswi Shih, MD	
		4:45	*Disease Specific Palliative Care II: Neurological, AIDS Linh Nguyen, MD	
		5:30 pm	Adjourn	

#### Pre-Recorded Sessions (each topic lasts 45 minutes, No CME awarded)

- ICU II; and Ventilator Weaning Kevin Madden, MD
- **Pediatric Palliative Care II** Kevin Madden, MD
- **Cancer Treatment Toxicities: Chemotherapy,** Radiation Therapy, Targeted Therapy and **Immunotherapy** Sonal Admane, MD
- Opioid Safety, Non-Medical Opioid Use, and **Risk Mitigation Strategies** Joseph Arthur, MD
- Interdisciplinary team, Professionalism, Quality Improvement, Compliance, and Burnout

Suresh Reddy, MD

- Sleep Disturbance Sriram Yennu, MD
- **Medication Interactions** Matthew Clark, PharmD

Updates in Hospice and Palliative Medicine and

## **Intensive Physician Board Review** Course

#### **Board Review Organizing Committee**

Sriram Yennu, MD (Activity Director)

Eduardo Bruera, MD Kevin Madden, MD Suresh Reddy, MD Kimberson Tanco, MD Donna Zhukovsky, MD

Eric Gagneaux (CE Activity Manager) Tameka Sneed (Program Coordinator)

#### **Board Review Faculty MD Anderson Faculty**

Sriram Yennu, MD (Activity Director) Ahsan Azhar, MD Eduardo Bruera, MD Cindy Carmack, PhD Marvin Delgado-Guay, MD Rony Dev, DO Larry Driver, MD Daniel Epner, MD David Hui, MD Kevin Madden, MD Jessica Moore, DHCE Kristy Nguyen, PharmD Kaoswi Shih, MD Kimberson Tanco, MD Donna Zhukovsky, MD

#### **Guest Faculty**

Linh Nguyen, MD **UT Health Houston** McGovern Medical School

Linda Tavel, MD AccentCare Hospice and **Palliative Care** Texas Home Health (TXHHA)



# 25th Supportive & Palliative Care Clinical and Research Symposium Clinical and Research Symposium

#### **Featured Speakers**



Eduardo Bruera, MD, FAAHPM Palliative Care Medicine MD Anderson Cancer Center



Donna Zhukovsky, MD, FAAHPM Palliative Care Medicine MD Anderson Cancer Center



Christina Puchalski, MD, MS, FACP, FAAHPM Institute for Spirituality & Health (GWish) George Washington University



Camilla Zimmerman, MD, PhD, FRRCPC Supportive Care, Princess Margaret Cancer Centre Head, Palliative Care, University of Toronto

#### Symposium Organizing Committee

Sriram Yennu, MD (Activity Director)

Ahsan Azhar, MD Ursula Braun, MD Eduardo Bruera, MD Michelle Carroll, BSN, RN Matthew Clark, PharmD Tonya Edwards, MS, MSN Miriam Garcia-Hocker, APRN Lisa Green, MSN, RN-BC (Nurse Educator/Planner) Astrid Grouls, MD Thomas Hernandez, MS Leanne Jackson, MD Malory Lee, LCSW Smitha Mallaiah, BS Jessica Moore, DHCE Ylaine Ong-Gabat, RN, APN Kaoswi Shih, MD Linda Tavel, MD

Eric Gagneaux (CE Activity Manager) Tameka Sneed (Program Coordinator)

#### 25th Palliative Symposium Faculty

Jaya Amaram-Davila, MD Amy An, MD Sujin Ann-Yi, PhD Joseph Arthur, MD Ahsan Azhar, MD Dave Balachanran, MD Patricia Bramati, MD Eduardo Bruera, MD Michelle Carrol, BSN, RN Mathew Clark, PharmD Rony Dev, DO Larry Driver, MD Tonya Edwards, MS, MSN Daniel Epner, MD Tatiana Fincham, MSW Mary Garcia, MD Christopher Gibbons, PhD Astrid Grouls, MD David Hui, MD Lakshmi Koyyalagunta, MD Malory Lee, LCSW Kevin Madden, MD Smitha Mallaiah, MS Jessica Moore, DHCE Suresh Reddy, MD Ishwaria Subbiah, MD Marieberta Vidal, MD Donna Zhukovsky, MD

#### **Guest Faculty**

Diana Bearden, MS, RD Nutrition Michael E. DeBakey VA Medical Center

**Ursula Braun, MD**Baylor College of Medicine
Michael E. DeBakey
VA Medical Center

Erin Donaho, ANP-C Cardiac Care Accentcare Hospice & Palliative Care

Amber Duvall, MS, CCC-SLP Speech Language Pathology Michael E. DeBakey VA Medical Center

Genoveva "Hennie" Garza, MS, Pharm Clinical Innovation Hospice Pharmacy Solutions

Alecia D. Hayes, MS, RDN NFS Pressure Injury Michael E. DeBakey VA Medical Center

**Leanne K. Jackson, MD**Palliative Medicine
Michael E. DeBakey
VA Medical Center

**Delma I. Jara, MD** Medicine-Geriatrics Baylor College of Medicine

**Ana Catalina Macias, MD** Medicine-Geriatrics Baylor College of Medicine

Christina Nguyen, RRT, RPSGT Telehealth Pulmonary & Rehabilitation Michael E. DeBakey VA Medical Center

Christina Puchalski, MD Supportive and Palliative Outpatient Clinic The George Washington University School of Medicine and Health Sciences

Linda Tavel, MD
AccentCare Hospice and Palliative Care
Palliative Care Texas Home
Health (TXHHA)

Camilla Zimmermann, MD Palliative Care University Health Network University of Toronto

The University of Texas MD Anderson Cancer Center has implemented a process whereby everyone who is in a position to control the content of an educational activity must disclose all relevant financial relationships with any commercial interest that could potentially affect the information presented. MD Anderson also requires that all faculty disclose any unlabeled use or investigational use (not yet approved for any purpose) of pharmaceutical and medical device products. Specific disclosure will be made to the participants prior to the educational activity.

Agendas are subject to change because we are always striving to improve the quality of your educational experience. MD Anderson may substitute faculty with comparable expertise on rare occasions necessitated by illness, scheduling conflicts, and so forth.

Photographing, audio taping and videotaping are prohibited.

The University of Texas MD Anderson Cancer Center does not endorse the commercial products equipment, or services presented by program supporters/exhibitors.

Please let us know what specific topics, issues or questions you wish to see addressed or emphasized in this activity. Email Continuing Professional Education at PEPInfo@mdanderson.org. All responses will be forwarded to the Activity Director for consideration.

#### Goal

Palliative and Supportive cancer care is evolving to an important specialty to deliver optimal quality value-based care to cancer patients. Many clinicians are unaware of the need for whole-patient care and attention to symptom management as well as quality of life improvements outside treatment of the primary disease. While cancer therapies are indeed crucial, the evolution of non-traditional health care settings places increasing emphasis on supportive care methods to improve quality of life for patients with advanced disease.

Caring for the cancer patient in the advanced stages of disease is particularly challenging to the healthcare team. It requires attending to the many dimensions of care including medical, psychosocial, ethical, and spiritual needs. In its 25th year, the Symposium on Supportive & Palliative Care continues to offer participants educational updates to help them successfully implement new techniques and treatments in clinical practice to improve patient care and outcomes.

As a result of the participation in the Symposium, the Symposium organizing committee intends the participants to: Identify the moral and ethical dilemmas facing clinicians who provide end-of-life care; Practice state-of-the art pain and symptom management for patients with advanced disease; Demonstrate effective communication with patients in advanced stages of cancer or debilitating disease and provide quality end-of-life care; and exhibit heightened awareness of medical, legal and spiritual issues facing patients and families involved in the care of advanced disease.

#### **Educational Objectives**

After attending the conference, learners should be able to:

- Provide effective communication with patients in the advanced stages of cancer or debilitating disease and provide quality end-of-life care;
- Identify and interpret the moral and ethical dilemmas encountered in palliative care, incorporating supportive care strategies to improve patient care;
- Practice state-of-the-art pain and symptom management for patients with advanced disease;
- Apply palliative care principals to life threatening disease in populations not limited to cancer patients.

#### **Target Audience**

This program should be of interest to palliative care or hospice physicians, oncologists, internal medicine physicians, family practice physicians, psychiatrists, and/or anesthesiologists. Other professionals include hospice, nursing, psychology, chaplaincy, ethics, and/or sociology.

#### **Educational Methods**

Internet Live Course • Lectures/Didactic • Workshop Sessions • Virtual Poster Session

#### **Evaluation**

A course evaluation tool will provide participants with the opportunity to comment on the value of the program content to their practice decisions, performance improvement activities, or possible impact on patient health status. Participants will also have the opportunity to comment on any perceived commercial

bias in the presentations as well as to identify future educational topics.

## Accreditation/Credit Designation

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#### **Ethics**

This live activity has been designated by The University of Texas MD Anderson Cancer Center for 15.25 *AMA PRA Category 1 Credits*™ in medical ethics and/or professional responsibility.

#### Nursing

The University of Texas MD Anderson Cancer Center is accredited with distinction as a provider of Nursing Continuing Professional Development by The American Nurses Credentialing Center's Commission on Accreditation.

The University of Texas MD Anderson Cancer Center designates this live activity will award 15.00 Nursing Continuing Professional Development (NCPD) contact hours.

# 25th Supportive & Palliative Care

Clinical and Research Symposium

## Symposium Workshop Educational Tracks

(Each Track # coincides with the Workshop # on the agenda page)

#### Track 1 / Workshop 1:

Advances and Findings in Palliative Care

#### Track 2 / Workshop 2:

Digital/Virtual Medicine in Palliative Care

#### Track 3 / Workshop 3:

Ethics and Communication

#### Track 4 / Workshop 4:

Disease Specific Palliative Care





25th Supportive & Palliative Care Clinical and Research Symposium

## Day 1 — Friday, September 23, 2022 (NOTE: All time is Central Standard Time (CST)

8:00 a 8:10 9:00	Sriram Yennu, MD  Burnout Crisis: Post-Pandemic Fallout Strategies to Reduce Burnout Eduardo Bruera, MD	12:15 pm 1:00	Advances in Management of Delirium: Current Evidence and Where Are We Next? David Hui, MD		Predicting Patient-Related     Outcomes Using Machine Learning     Techniques     Christopher Gibbons, PhD     Real Case Studies: When     Substance Use Disorder Becomes
9:00	Award Ceremony and Introduction of Speaker Eduardo Bruera, MD  Outstanding Contributions in the Development of the Field of Palliative Care Presentation: Models of Integration of Specialized Palliative Care with Oncology  Camilla Zimmermann, MD	1:45	Workshops / Tracks:  1. Advances in the Palliative Management of Left-Ventricular Assist Devices Across Inpatient and Outpatient Settings Erin Donaho ANP-C Astrid Grouls, MD  2. Virtual Care: Pros and Cons and Etiquette		An Issue in Cancer Care Michelle Carroll, BSN, RN Tonya Edwards, MS, MSN  4. Management of Symptom Distress Due to Pancreatic Cancer: Role of Pancreatic Enzymes Moderator: Leanne Jackson, MD Diana Bearden, MS Mary Garcia, MD
10:00 10:15	Break  Workshops / Tracks:  1. I Can't Breathe: Pulmonary Interventions in Palliative Care Dave Balachandran, MD  2. Digital Medicine: Electronic Monitoring of Symptoms: MD Anderson Experience Ishwaria Subbiah, MD  3. Patient-Centered Care: The Key to Cultural Competence Daniel Epner, MD  4. ECHOS Project: Children and Cancer Sujin Ann-Yi, PhD	2:45	Suresh Reddy, MD  3. Ethical Challenges Due to Virtual Palliative Care Jessica Moore, DHCE Donna Zhukovsky, MD  4. Dwindling and Dysphagia in End- Stage Dementia: Choosing Wisely Not to Tube-Feed Amber Duvall, MS, CCC-SLP Alecia Hayes, MS, RDN Ursula Braun, MD  Workshops / Tracks:  1. Psychedelic Therapy for Emotional Distress Caused by Terminal Illness Matthew Clark, PharmD Tatiana Fincham, MSW	3:45 4:00	Break  Workshops / Tracks:  1. New Strategies to Manage Cachexia Rony Dev, DO  2. Improving Symptom Distress in End-Stage Lung Disease Patients: Role of Tele-Rehab Leanne Jackson, MD Christina Nguyen, RRT  3. Treatment Decision-Making Dilemma - Immunotherapy vs. Hospice Care Amy An, MD  4. Communicating to Children About
11:15	Strategies for Addressing Spiritual Health in Interprofessional Clinical		Mallory Lee, LCSW		<b>Prognosis</b> Kevin Madden, MD
	<b>Care</b> Christina Puchalski, MD			5:00 pm	Poster Session Q&A and Adjourn (Posters to be viewed virtually)
Da	Care Christina Puchalski, MD	nber 2	<b>24, 2022</b> (NOTE: All time is Cer	'	(Posters to be viewed virtually)
<b>Da</b> ' 8:00 al	Care Christina Puchalski, MD  y 2 — Saturday, Septen	9.45	Introduction of the Debra Sivesind Career Award and Lecture Eduardo Bruera, MD Spiritual Care in Palliative Care: Where Are We Now? What's Next? Christina Puchalski, MD	'	(Posters to be viewed virtually)  dard Time (CST)  Destigmatizing Palliative Care: Are We There Yet? Camilla Zimmermann, MD  Workshops / Tracks: (break at 3:15 pm)  1. Ethics and Communication:
	Care Christina Puchalski, MD  y 2 — Saturday, Septen  Rapid Fire:  • Open-Labeled Placebo for the Treatment of Cancer-Related Fatigue in Patients with Advanced Cancer: Results of a Randomized Controlled Trial Ahsan Azhar MD  • Goals of Care Rapid Response Team at a Comprehensive Cancer Center is Feasible and was Associated with Limited Care Escalation Donna Zhukovsky, MD	9.45 10:45 11:00	Introduction of the Debra Sivesind Career Award and Lecture Eduardo Bruera, MD Spiritual Care in Palliative Care: Where Are We Now? What's Next? Christina Puchalski, MD Break What's New in Palliative/Supportive Care: 5 Most Impactful Publications this Year Jaya Amaram-Davila, MD	ntral Stand	(Posters to be viewed virtually)  dard Time (CST)  Destigmatizing Palliative Care: Are We There Yet? Camilla Zimmermann, MD  Workshops / Tracks: (break at 3:15 pm)  1. Ethics and Communication: Challenging Decision-Making, e.g. DNR, Vent Weaning, TPN, Benefit of Labs/Transfusion for a Given Context Moderator: Jessica Moore, DHCE Daniel Epner, MD
	Care Christina Puchalski, MD  y 2 — Saturday, Septen  Rapid Fire:  • Open-Labeled Placebo for the Treatment of Cancer-Related Fatigue in Patients with Advanced Cancer: Results of a Randomized Controlled Trial Ahsan Azhar MD  • Goals of Care Rapid Response Team at a Comprehensive Cancer Center is Feasible and was Associated with Limited Care Escalation	9.45	Introduction of the Debra Sivesind Career Award and Lecture Eduardo Bruera, MD Spiritual Care in Palliative Care: Where Are We Now? What's Next? Christina Puchalski, MD Break What's New in Palliative/Supportive Care: 5 Most Impactful Publications this Year	ntral Stand	(Posters to be viewed virtually)  dard Time (CST)  Destigmatizing Palliative Care: Are We There Yet? Camilla Zimmermann, MD  Workshops / Tracks: (break at 3:15 pm)  1. Ethics and Communication: Challenging Decision-Making, e.g. DNR, Vent Weaning, TPN, Benefit of Labs/Transfusion for a Given Context Moderator: Jessica Moore, DHCE Daniel Epner, MD  2. Management of Pain: a) Prognosis of Pain: How to do it? Joseph Arthur, MD b) Old Wine in New Bottle? Methadone and Buprenorphine Matthew Clark, PharmD c) Nuts and Bolts of Switching Opioids in Palliative Care Jaya Amaram-Davila, MD d) Advances in Treatment of Neuropathic Pain: Topicals/ CAM Interventions Lakshmi Koyyalagunta, MD

12:30 pm Lunch

## **Registration Information**

# Updates in Hospice and Palliative Medicine and Intensive Physician Board Review Course (September 20-22, 2022)

• The Board Review Course will begin at 8:00 am on Tuesday, September 20, and will adjourn at 5:30 pm on Thursday, September 22. **NOTE: All time is Central Standard Time (CST)** 

# 25th Supportive & Palliative Care Clinical and Research Symposium (September 23-24, 2022)

 The symposium will begin at 8:00 am on Friday, September 23, and will adjourn at 5:45 pm on Saturday, September 24.
 NOTE: All time is Central Standard Time (CST)

## The Deadline for Advanced Registration is August 23, 2022.

To register online, visit the activity websites listed below:

- Updates in Hospice and Palliative Medicine and Intensive Physician Board Review Course: https://mdanderson.cloud-cme.
- https://mdanderson.cloud-cme.com/2022PallBoardReviewCourse
- 25th Supportive & Palliative Care Clinical and Research Symposium: https://mdanderson.cloud-cme. com/25thPalliativeSymposium2022
- Must register separately to attend the Palliative Care Symposium.
- Registration for the Board Review Course includes access to the Post Webinar Sessions.
- Board Review Course registration DOES OFFER the "SPECIAL" Symposium Rate of \$100

We accept the following forms of payment:

- Credit cards (MasterCard, Visa, and American Express
- Check (payable through U.S. banks only)
- Mail Check to:

Continuing Professional Education (CPE) – Unit 1781 The University of Texas MD Anderson Cancer Center P.O. Box 301407 Houston, Texas 77030

A receipt/confirmation email will be sent to you within 24 hours of on-line registration.

#### **Registration Fees**

## Updates in Hospice and Palliative Medicine and Intensive Physician Board Review Course (September 20-22, 2022)

SPECIAL Symposium Rate – Board Review Attendees (must register separately to attend the Symposium)	\$100
Online Access (includes access online syllabus and video presentations)	\$499
Physician/Scientist (MD, PhD includes Resident, Fellows, etc.)	\$899

## 25th Supportive & Palliative Care Clinical and Research Symposium (September 23-24, 2022)

	Register by 08/23/2022	Register after 08/23/2022
Non-MD Anderson Affiliates	00, 00, 000	
Physician/Scientist (MD, PhD)	\$350	\$400
Healthcare Professionals (Nurse, Hospice, Clergy, Ethicist, Social Worker, PT, PA, etc.)	\$250	\$300
Student/Trainee (Fellow, Resident)	\$100	\$150
MD Anderson Affiliates		
Physician/Scientist (MD, PhD)	\$200	\$250
Healthcare Professionals (Nurse, Hospice, Clergy, Ethicist, Social Worker, PT, PA, etc.)	\$150	\$175
Student/Trainee (Fellow Resident)	\$100	\$150
SPECIAL Symposium Rate — Board Review Attendees	\$100	\$100

#### **Refund/Cancellation Policy**

The registration fee, minus a \$50 administration-handling fee, is refundable if a written request is received on or before Monday, August 23, 2022 for both activities. No refunds will be granted after these dates. The request for a registration refund must include the tax identification number of the company or institution if registration was paid by a company or institution check.

The Department of Continuing Professional Education (CPE), reserves the right to cancel activities prior to the scheduled date, if low enrollment or other circumstances make it necessary. Each registrant will be notified by mail, e-mail, or at the phone or fax numbers given on the registration form. In case of activity cancellation, the liability of CPE is limited to the registration fee. CPE will refund the full registration fee.

CPE reserves the right to limit the number of participants in a program and is not responsible for any expenses incurred by an individual whose registration is not confirmed and for whom space is not available.

#### Special Assistance/ Additional Information

Contact CPE, at 713-792-2223 or toll free at 866-849-5866.

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